####  TOOTGAROOK TELEGRAPH

 *Weekly newsletter of*

#### FlexiBuzz_Logo_LS_300 TOOTGAROOK PRIMARY SCHOOL

##  Website: [www.tootps.vic.edu.au](http://www.tootps.vic.edu.au) Telephone: 5985 2864

 Email Address: tootgarook.ps@edumail.vic.gov.au **Issue 11 3rd May, 2018**

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| Vision: Achieving personal excellence, empowering students in a supportive community. |
| Respect | Integrity | Celebration | Honesty  |

###### http://www.scool.scholastic.com.au/schoolzone/images/fair/pdfs/2015theme1/clipart/Frog_Prince.jpg CALENDAR

Monday 7th May - FOUNDATION Excursion to Cranbourne Gardens

Friday 11th May - Mother’s Day Stall

 15th 16th 17th MAY - NAPLAN for Grades 3 & 5

 Wednesday 16th May - Prep Excursion to Willum Warrain Aboriginal Association

 18th – 24th May - BOOKFAIR

**NO LUNCH ORDERS ON MONDAYS FOR TERM TWO**

**TUESDAY – FRIDAY ONLY**

**1.   Contact details**

*There are times when we will need to contact you, including on the day if your child is absent and you haven’t informed the school as to why. Do we have your most up to date contact details? If not, please contact the school on 5985 2864 or email* tootgarook.ps@edumail.vic.gov.au *so we can update our records. Please include parent/carers’ name, address, phone numbers, email address and emergency contact details. Please remember to contact the school if any of these details or your circumstances change.*

**2.   Notify the school of your child’s absence**

*Protecting the safety and well-being of children through the reporting and monitoring of absenteeism is the responsibility of both parents/carers and schools.*

*Please remember to call the school on 5985 2864 or email at* tootgarook.ps@edumail.vic.gov.au *or log your child’s absence using our school’s IT platform Compass (which will be live to parents by the beginning of term 3) early in the morning if your child is going to be away or late for school so your child’s absence can be recorded correctly.*

*For further information on the processes and procedures our school uses to record, monitor and follow-up student attendance and absence please read our Attendance Policy on our website* [*www.tootps.vic.edu.au*](http://www.tootps.vic.edu.au)

**3.   Same-day notification of unexplained student absences**

*As of term 3 our school will call you as soon as practicable on the day if a student is not at school and you haven’t notified the school as to why. If you are notified by the school that your child is away without a reason, please contact us as soon as possible by calling or emailing to let us know where your child is. If we cannot reach you because we don’t have your correct contact details (i.e.: message notification fail, disconnected number), then we will make contact with any emergency contact/s nominated on your child’s file held by the school, where possible, on the same day of the unexplained absence.*

*Please remember it is your responsibility to contact us to provide an explanation for your child's absence from school, and where possible, please inform us in advance of upcoming absences.*

*For further information on the processes and procedures our school uses to record, monitor and follow-up student attendance and absence please read our Attendance Policy.*

*Our school will phone to contact parents/carers as soon as practical on the day on an unexplained student absence. Save this number 5985 2864 into your phone so you know it is the school contacting you if you receive a text.*

**New Attendance Requirements**

*If your child is sick or absent, you are required to notify the school as soon as possible* ***on the day of absence,*** *by* ***phoning the school.***

### ***Notifying the school of your child’s absence either prior to, or on the day that they will be away, helps ensure the safety and wellbeing of children and will fulfil your legal responsibility.***

***From the end of Term 2 2018****, all Victorian government schools are required to contact parents/carers as soon as practicable on the same day of an unexplained student absence. If your child is absent on a particular day and you have not contacted the school to explain why, the absence will be marked as unexplained.*

*This system also promotes daily school attendance. Going to school every day is the single most important part of your child’s education, they learn new things every day – missing school puts them behind.*

The Tootgarook Primary School Attendance Policy which outlines the school’s processes and procedures for monitoring, recording and following-up of student absences is available on our website.

**MOBILE PHONE POLICY FOR STUDENTS**

![VirginMobileSupreme[1]]()Several parents have inquired recently into the school’s policy in regards to the use of mobile phones by students. We understand that many students make contact with parents at the end of the school day on their mobile phones and to this end we do allow students to bring their phones to school.

The only restriction we have to the use of the phones is that they are placed at the office during the school day and can only be used after 3:30pm. Phones will be removed from any student who chooses to access these during the school day, with these being returned to the student at the end of the day. Parents will be contacted if any students continue to breach this practice.

Please note that the school cannot accept any responsibility for the loss or damage to any mobile phone as per the Department of Education’s guidelines on this matter.

![homer-barbeque[1]]()

A BIG Thankyou to our market helpers last weekend – Jess Bell, Nath Lott, Skie Arnold, Kelly Butler, Gary Barrett, Kayla and Nathan Opie,

Christine Young, Chuyen Hodgetts, Chris Holliss, Dave Forster,

Kellie Garlick.

 Our next market is: Saturday May 26th with 5P rostered on.

Could parents please check their children’s uniforms to make sure they have their own – there are lots of jumpers that have gone missing – if found please return to school office.

**MOTHER’S DAY STALL**

![clip-art-mothersday-71[1]]()Our annual Mother’s Day Stall will be held ***next Friday 11th May***  for all students across the school. This is a wonderful opportunity for students to purchase a special gift for mum or someone special for the upcoming Mother’s Day that weekend. Gifts ranging from $1-$5 are available for purchase from the stall. For junior classes (Prep—Year 2), it would be advisable for students to have their money for the stall in a named envelope with their class also noted.

*Over the next few weeks, Family Life is offering counselling services on Mondays (9 - 5pm) for students and families in the Tootgarook school community. This service may benefit individuals who are experiencing grief and loss, trauma, life transitions, parenting, anxiety and depression.*
*Counselling is provided at the Family Life Tootgarook Community House (opposite Tootgarook Primary School).*
*For further information or to book an appointment contact reception Family Life and ask for Kaz Camp on 9770 0341*

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 Lunch For Everyone

 **Lunch For Everyone will be on**

 **Wednesday 9th May with Bangers & Mash on the menu**.

Orders need to be returned to school by 9.30am on Tuesday 8thMay.

Foundation Excursion

Next Monday 7th May our Foundation classes will be going on an excursion to Cranbourne Botanical Gardens. Throughout the Term 2 Changing World Guided Inquiry

Unit, the students will be investigating their changing community, using their senses to identify change, learning about the changing seasons and looking into how living things change to survive. The Seed to Tree experience at the Cranbourne Gardens

Investigates the function of plants. The students will discover the huge diversity of plants in Australia and their adaptations to the Australian environment. Experiences include potting up a plant, discovery-walk, observations and sensory exploration of plants. We look forward to reporting their experiences together with photos in our upcoming newsletters.



**ATTENTION HEALTH CARE CARD OR PENSION CARD HOLDERS**

**The Department of Education + Training again this year offering the Camps, Sports and Excursions Fund of $125 per child which is to be used towards school camps, sports and excursions.**

 **CSEF eligibility will be subject to the parent/legal guardian’s Centrelink Health Care Card (HCC) or Pension Card being eligible on 29th January and successfully validated with Centrelink. Applications close on 29th June 2018**



**$10 MINIMUM**

**NO CASH OUT**

**The School now has EFTPOS facilities

Payments can also be made by Direct

 Deposit **BSB  633 000 ACC  120050992 REF   Student Name**