TOOTGAROOK SCHOOL COUNCIL MINUTES

Meeting held Monday 21st May 2012

Present: Wayne Whitworth, Lynne Baird, Amanda Bos, Paula Davies, Leanne Bennie, Andrew Thomson,

Apologies: Simon Royle, Deanne Reeve-Norman, Amanda Reeve, Paul King

Welcome: 6.00pm

Minutes of previous meeting

Motion: “that the Minutes of the meeting held 24/05/2012 be accepted”

Moved: Amanda Boss Seconded: Leanne Bennie

Business rising from the last Minutes:

• Tanks sold to help pay for bore and Website
  Moved: Wayne Whitworth Seconded: Leanne Bennie

• Sovereign Hill camp 67 Students and 7 Staff including parents Tracy Gruin to be added to staff camp
  Moved: Andrew Thomson Seconded: Paula Davies

Essential Business

• School Signage Office sign - design with Ray white Rosebud and other signs simular design with no Ray White on them.
  Moved: Wayne Whitworth Seconded: Paula Davies

• Photocopier Lease Get 3 quotes to school council members for discussion and decision at next meeting
  Moved: Leanne Bennie Seconded: Wayne Whitworth

• School to do survey to the community on concept of dismissal at 3.15
  Moved: Wayne Whitworth Seconded: Paula Davies.
Family Life purchase of house adjacent to school. Wayne to discuss with Family Life CEO about the concept of before and after school care at new facility in Carmichael Street.

Moved: Lynne Baird Second: Leanne Bennie

Correspondence: (inwards)

- Correspondence Tabled

Correspondence: (outwards)

- Letter to ‘Café on Rye’ for their service in last week while changing suppliers.

Moved: Mandy Bos Second: Paula Davies

TOOTGAROOK SCHOOL COUNCIL SUB COMMITTEE MINUTES

REPORTS:

a. Principal’s Report: Attached to agenda. Discussed
   Moved: Mandy Bos Second: Leanne Bennie

b. Finance Sub-committee minutes Attached to agenda
   Moved: Mandy Bos Second: Leanne Bennie

c. Ground- Attached Wayne to follow up on concrete quote. Thanks to Andrew and Donna re keeping the grounds looking great

d. Parents Association:
   - Canteen/ Kitchen to be closely monitored by cleaners
   - Soup day to be organised by PA

Moved: Leanne Bennie Second: Wayne Whitworth

General Business

Education Week – Breakfast - Lots of parents and community members attended

Many parents helping cook on BBQ and in canteen

Next time we have a similar event there needs to be a designated person in charge to direct parent helpers

e. Market Report: market report tabled
Students at Market not to be in building without supervision or using ICT Equipment

 Moved: Wayne Whitworth  Seconded Leanne Bennie

Letter to Russell Armstrong for role collecting meat for the market and thankyou voucher

 Moved: Paula Davies Seconded: Andrew Thomson

Andrew, Paula and Wayne to devise roster where 2 back up people are on call for canteen, market set up and meat collection Food handlers certificate to be paid by school

 Moved: Andrew Thomson Seconded: Wayne Whitworth

**Meeting closed:** 7.40pm

**Next Meeting:** - Monday 18th June 2012 @6.00pm.